

LUTTON PARISH COUNCIL
MEETING 6TH SEPTEMBER, 2021

VILLAGE HALL 7PM

Present: Mrs C Walsh, Mr. C Cowdrey, Mr M Smurthwaite, Mrs J Eaton

Apologies: Mrs J Lane

Minutes of last meeting – read, agreed and signed.

Follow up action items discussed at last meeting: Congratulations to the Village Hall Committee for a successful commencement of the Coffee morning and Pub night, both taking place in August 2021.

Jill Eaton has been very busy and produced a professional looking 'Welcome Pack' for new incoming residents to the village.

Finance - £1,261 – Cheque raised £24.22 (PHA amendment ACT 1890) to Alan Parker for fuel-maintenance of playing field.

Signatories: Mr G F Raby to be taken off and Mr C Cowdrey to be added. The three signatories will be: Mrs C Walsh, Chris Cowdrey, and Joyce Evans.

Highways: In recent weeks the white lines in the Parish have been renewed and 30 mph roundels have been painted. The road alongside Ashton Wold has been resurfaced and potholes have been repaired on both the back road to the Airfield and Papley Lane. The Highways Liaison Officer, Sarah Barnwell has been contacted asking for update on road signs and possible gateway to village.

Gidding Road potholes from T junction up to High Holborn – Carrie Walsh will highlight the problems via the Council website.

Items to be included in Newsletter:

A second dog waste bin is now in place on the Papley Road – notice to be added to our website reminding all residents to please use them when necessary.

Remind residents to look at the PC website for dates of meetings and for general information.

Footpaths:

Chris Cowdery is following up any enquiries from the public with the County's 'Fix my street' but is finding it challenging to get answers to his communications.

Playing Field:

Thank you to Matthew Lane for cutting the hedge in July.

Church – Harvest Festival Service is 11 am Sunday, 26th September, followed by lunch and sale of produce in the Village Hall.

Xmas Lights – After discussion the decision was unanimously ‘no Christmas lights’.

NHW – We do not have a positive volunteer but someone has expressed an interest.

Police Liaison Officer – no volunteers.

Policies to be adopted:

RECORDS from April 2021 to be updated by Mrs C Walsh adopted on 06.09.21

Attendance

Planning Applications

Training Courses Attended

POLICY DOCUMENTS held by clerk and all councillors, all documents revised August 2021 and adopted on 06.09.21

Standard Orders

Code of Conduct

Scheme of Delegation

Finance Committee terms of reference

Cooption Procedure

Complaints Procedure

Publication Scheme

Data Protection Guidance Register

OTHER RECORDS held by the Mrs J Evans, clerk to this parish

Minutes

Insurance Details

Members Register of interests

Declarations of Acceptance of Office

Accounts

Cheque Book, Paying in Book, Invoices and Receipts, Bank Statements

Risk Register is still being reviewed.

Forthcoming meetings 8th November, 2021

10th January, 2022