



# LUTTON Parish Council



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## DRAFT MINUTES OF LUTTON PARISH COUNCIL MEETING HELD IN LUTTON VILLAGE HALL ON MONDAY 12TH MAY 2025 COMMENCING AT 7:30 PM

**PRESENT:** Councillors Chris Cowdery, Jill Eaton, Julie Lane, Terry Waites

**IN ATTENDANCE:** Kerry Rew, Clerk; one member of the public

25.33	<b>APOLOGIES:</b> None. Cllr Terry Waites was formally welcomed as a new member of the Council.
25.34	<b>DECLARATIONS OF INTEREST:</b> none
25.35	<b>PUBLIC FORUM:</b> No comments
25.36	<b>WARD COUNCILLORS' UPDATES:</b> There were no Ward Councillors present. It was noted that following the elections on 1st May 2025, the Reform Party will take over the running of North Northamptonshire Council. Councillors Wendy and David Brackenbury (CON) have held their seats, and Councillor Joseph Garner joins representing Reform. It is hoped they will attend a future Parish Council meeting.
25.37	<b>MINUTES OF MEETING 3RD MARCH 2025:</b> APPROVED as a true record.
25.38	<b>FINANCE:</b> <ol style="list-style-type: none"><li>1. The May update to the year-to-date accounts and cashflow was prepared by the Clerk and circulated prior to the meeting. It was noted that the Precept of £4400 had been received.</li><li>2. There were seven payments presented for authorisation per the schedule below*. <b>RESOLVED.</b> There were three payments made since the last meeting: Clerk's salary for March and April by standing order, and bank charge for April.</li><li>3. It was agreed that Cllr Eaton should be appointed as an additional bank signatory. Clerk to amend Unity Bank mandate accordingly.</li><li>4. There has still been no acknowledgement of the letter sent to Barclays formally closing that account.</li></ol>
25.39	<b>PLANNING &amp; PLANNING APPLICATIONS:</b> <ol style="list-style-type: none"><li>1. Planning Application Consultation <b>NE/25/00357/FUL 2 The Old School</b> – Parish Council response submitted recommending approval</li><li>2. It was noted that a planning application has been resubmitted for the Haddon Solar Farm</li></ol>
25.40	<b>CORRESPONDENCE:</b> <ol style="list-style-type: none"><li>1. Notification received that the Section 137 expenditure limit has been increased to £11.10 per elector. (Section 137 allows councils to make expenditure which benefits the community, where no other specific statutory power exists).</li><li>2. It was noted that NNC have scheduled gully cleansing for May.</li><li>3. It was noted that a NNC training presentation was circulated on the subject of Minerals &amp; Waste</li><li>4. It was noted that NNC held an online event on 28th April about <i>The Big 50</i> which aims to develop a wider vision for parishes beyond politics. Given the recent change in council leadership, there was speculation whether this project would be continued.</li></ol>

	<p>5. It was noted that a survey is being conducted by Northamptonshire Fire &amp; Rescue Service about a Community Risk Management Plan – deadline for submission <b>21st May</b>.</p> <p>6. A Teams meeting with Northamptonshire's Police, Fire, and Crime Commissioner will be held on <b>20th May</b>.</p>
25.41	<p><b>CLERK'S REPORT:</b></p> <ol style="list-style-type: none"> <li>1. Cllr Cowdery obtained four quotes from contractors to carry out mowing of the Playing Field. This work has been carried out during March, April and to date by RJC Countryside Management. It was AGREED that they should be awarded a formal contract for the rest of the season. Clerk to write and confirm appointment and request a copy of their Public Liability Insurance. Clerk to provide a draft contract for review by Cllrs Cowdery and Waites and including a request that a photo is submitted with each invoice to prove date and completion of work. It was AGREED that invoices could be paid on receipt, as the cost remains the same each time (£40 +VAT).</li> <li>2. The Parish Council approved the appointment of two representatives as Trustees to the Lutton Relief in Need charity: Cllr Cowdery and Mr Ivan Head.</li> </ol>
25.42	<p><b>REPORTS FROM COUNCILLORS:</b></p> <ol style="list-style-type: none"> <li>1. Highways updates: <ul style="list-style-type: none"> <li>- As a traffic calming measure the Clerk recommended the purchase of a vehicle-activated Speed Sign based on direct experience in Elton. Such signage is deemed to have a greater influence on driver awareness and immediate speed reduction than a gateway feature and would be less costly and quicker and easier to install. Clerk to provide a full report prior to next meeting.</li> </ul> </li> <li>2. There have been no new submissions to Fix My Street.</li> </ol>
25.43	<p><b>DATE OF NEXT PARISH COUNCIL MEETING:</b></p> <p><b>Wednesday, 9th July 2025</b></p> <p>Thereafter the first Monday of every second month: 1st September, 3rd November, 5th January 2026, 2 March 2026</p>

The meeting closed at 8:19 pm.

**\* Payments for authorisation 12/05/25**

Ms K Rew - Clerk's expenses Mar & Apr 25	£21.30
RJC Countryside Management Mar, Apr, May grass cutting	£192.00
Milton Estates playing field rent	£50.00
NCALC membership & NALC membership	£125.67
Zurich Insurance renewal	£198.98
	<b>£587.95</b>