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**DRAFT MINUTES OF LUTTON PARISH COUNCIL MEETING HELD IN LUTTON VILLAGE HALL ON MONDAY
27TH OCTOBER 2025 COMMENCING AT 7:00 PM**

PRESENT: Councillors Karl Brace, Chris Cowdery (Chair), Jill Eaton, Julie Lane, Terry Waites

IN ATTENDANCE: Kerry Rew, Clerk; one member of the public

25.68	APOLOGIES: none received
25.69	DECLARATIONS OF INTEREST: none
25.70	PUBLIC FORUM: There were no comments from members of the public
25.71	WARD COUNCILLORS' UPDATES: None present
25.72	MINUTES OF MEETING 1ST SEPTEMBER 2025: APPROVED as a true record.
25.73	<p>FINANCE:</p> <ol style="list-style-type: none"> 1. The bi-monthly update to the accounts was prepared by the Clerk and circulated prior to the meeting. 2. There were three payments presented for authorisation per the schedule below*. RESOLVED. Four pre-authorised payments were made since the last meeting: Clerk's salary for September by standing order, two grass cuts in September and October, and bank charges for September.
25.74	<p>PLANNING & PLANNING APPLICATIONS:</p> <ol style="list-style-type: none"> 1. A joint meeting is to be held between North Northants parishes along the A605 and Elton Parish Council in Cambridgeshire, hosted by Oundle Town Council, to discuss large-scale warehousing development at Titchmarsh and Thrapston, and proposed development at Haddon at the Cambridgeshire end of the A605. This initiative was proposed at the NCALC Annual Conference where concern was expressed by many parishes at the impact such development would have on the already overburdened A605. Cllr Cowdery to attend if possible. 2. Clerk advised that the Huntingdonshire District Council <i>Draft Local Plan to 2046</i> goes to public consultation 5th November to 17th December. This includes the proposal for the warehouse development at Haddon. It was recommended that Lutton Parish Council as a body, and residents of Lutton as individuals, should respond to the consultation, given the likely impact of additional traffic through the village from such development. Clerk to circulate consultation papers.
25.75	<p>CORRESPONDENCE:</p> <ol style="list-style-type: none"> 1. A signed copy of the grass cutting contract was received from RJC Countryside Management. 2. It was noted that NNC has announced two Customer Services Outreach initiatives Customer Services outreach North Northamptonshire Council, and customer alerts to which residents can sign up, to improve access to council services and improve communication.

	<ol style="list-style-type: none"> 3. The Office of the Police Fire and Crime Commissioner has launched an <i>immediate justice</i> programme by offering low level crime offenders the opportunity to complete community service instead of prosecution. LPC to consider tasks such as cleaning of street signs. 4. It was noted that the North Northamptonshire Council <i>Draft Corporate Plan 2025 – 2029</i> was out for public consultation until 1st October. Cllr Cowdery has reviewed. 5. NCALC will hold two online events on 25th and 27th November to introduce BIG50 and how parishes can become involved in the growth and development vision of North Northamptonshire to 2050. All councillors invited to attend. 6. Councillors were circulated a recorded training session from NNC Highways for information. 7. Invitations to in-person Highways briefing sessions in Corby on 19th January were sent to councillors. 8. NNC conducting two public health surveys until 31st October – all residents invited to participate.
25.76	<p>CLERK'S REPORT:</p> <ol style="list-style-type: none"> 1. Following a meeting between the Chair, Clerk, and volunteers with NNC Highways and Kier on 8th September, three locations for the mounting posts for the speed sign were agreed. Quotes were obtained for purchase and installation from Kier and from a third party contractor, Silver Fern Agri. The Clerk compiled a comprehensive report presenting seven fully costed options to AGREE the following: <ol style="list-style-type: none"> i. To authorise the purchase of Evolis Mobility radar speed sign from Elan City UK ii. To specify the solar model, and authorise the purchase of two additional solar panels with fittings iii. To authorise the purchase and installation of three posts from Silver Fern iv. To authorise the purchase and installation of road markings v. To authorise completion and purchase of Section 50 Licence from NNC Highways for permission for works <p>All items unanimously AGREED and RESOLVED. Clerk to proceed with grant application.</p> 2. It was noted that Cllr Brace completed new councillor training with NCALC.
25.77	<p>REPORTS FROM COUNCILLORS:</p> <ol style="list-style-type: none"> 1. Cllr Cowdery attended the Town & Parish Council Forum on 7th October. 2. It was noted that Cambridgeshire Highways have completed culvert repair on Bullock Road and Anglian Water have repaired the leak at the Wasingley junction. 3. It was noted that the precept request must be submitted by 19th January 2026 so must be agreed at the next meeting. 4. It was noted that quotes must be sought afresh for the grass cutting contract next year, for discussion at the next meeting.
25.78	<p>DATE OF NEXT PARISH COUNCIL MEETING:</p> <p>Monday, 5th January 2026</p> <p>Thereafter the first Monday of every second month: 2nd March 2026</p>

The meeting closed at 7:50 pm

*** Payments for authorisation 27/10/25**

Ms K Rew - Clerk's expenses Sept & Oct 25	£30.00
Contribution to PCC grass cutting	£250.00
Cllr Cowdery - website hosting fee	£37.96