



LUTTON *Parish Council*



www.lutton-pc.gov.uk

To all members of the Council:

You are hereby summoned to attend the next meeting of the Parish Council to be held on **Monday, 7th September 2026 commencing 7:00 pm** in Lutton Village Hall, Washingley Road, Lutton PE8 5ND.

Members of the public and media representatives are welcome to attend.

Shelby Scott, Clerk
clerk@lutton-pc.gov.uk

AGENDA

26.55 TO NOTE ATTENDANCE AND APOLOGIES FOR ABSENCE

26.56 DECLARATIONS: To receive declarations of interest in items on the agenda

26.57 PUBLIC FORUM

26.58 COUNTY COUNCILLORS' UPDATES & REPORTS

26.59 TO CONFIRM MINUTES OF THE PREVIOUS MEETING held on 6th July 2026

26.60 FINANCE

1. Monthly accounts/cash flow update
2. Authorisation of Payments **FOR RESOLUTION**
3. Notification of receipt of VAT repayment of £858.19 for 2025/26
4. To note requirement to set up digital portal account for 2026/27 AGAR
5. To note removal of former Cllr Eaton from bank signatories
6. To note addition of new Clerk to bank signatories and removal of previous Clerk
7. To approve funding of SLCC Joining fee of £5 and annual Membership fee of £84 for new Clerk **FOR RESOLUTION**
8. To approve funding of SLCC online *New Clerk* training at a cost of £30 per webinar (programme of 5 webinars = total cost of £150) **FOR RESOLUTION**

9. To approve increase in budget allocation to £500 to fund Clerk's laptop

FOR RESOLUTION

10. To note pay award effective 1st April 2026 and to approve payment of Clerk's salary by monthly standing order of £116.83 **FOR RESOLUTION**

26.61 PLANNING & PLANNING APPLICATIONS

1. To note receipt of NNC Planning Notification 26/01905/LBC - Brook Farmhouse
2. To note receipt of NNC Planning Notification 26/02371/HFUL - Church Cottage

26.62 CORRESPONDENCE

1. To note Northants CALC Annual Conference Saturday, 3rd October, Moulton. Delegate booking closes 21st September
2. To note NNC Community Governance Review consultation briefing sessions 8th & 10th September
3. To note NNC invitation to Crisis and Resilience Fund Information Sessions 15th & 17th September
4. To note contact details for Lee Baron, MP to request attendance at community events
5. To note public consultation on Cambridgeshire & Peterborough Minerals & Waste review open until 12th October
6. To receive update on correspondence to NNC Cllrs Brackenbury, Brackenbury, and Garner regarding surface water flooding

26.63 CLERK'S REPORT notifications and updates for information:

1. Confirmation of contract for new Clerk commencing 1st September 2026.
2. To note Casual Vacancy for Parish Councillor following the resignation of former Cllr Eaton. To note advertisement of vacancy and nominations open for co-option. To confirm removal of former Cllr Eaton's details on website and deletion of email address.
3. To note completion of radar speed sign project/completion of road markings and completed grant monitoring report to OPFCC. To note repayment of £617.88 to OPFCC as unused balance of grant.

26.64 REPORTS FROM COUNCILLORS

1. To note radar speed sign speed and traffic report
2. To note work required to cut back playing field hedge and to remove self-seeded saplings. To agree to obtain quotes to carry out works as necessary **FOR RESOLUTION**

3. To consider requests from residents for the provision of land for allotment use

4. To note update on HORT reports

26.65 TO APPROVE DATE OF NEXT MEETING: Monday, 2nd November 2026

At any time after 9.00 p.m. any Councillor may request the meeting be ended and any items not discussed will then be carried forward to the next meeting.